

## Meeting Minutes for the First Meeting of the East Coast Buckskin Horse Association

Date: Sunday, December 1, 2019

Location: Hollywood Casino Grantville, PA

The meeting was called to order by Chad Moshier at 12:10pm.

Those present at the meeting: Chad Moshier, Bob Sneed, Michele and Chris Welch, Jaime Timson, Linda Pottieger, Mark O'Neill, Bill Swartz, Heather Hurley, and Julie McCutcheon. Those joining via conference call: Jen D'Arco and Elena Roth.

No prior secretary's minutes required to be approved as this was the first meeting for the association. Julie will be taking notes for the first meeting.

No prior Treasurer's report to be approved as this was the first meeting for the association. Bob Sneed provided fliers for the sponsor of the meeting, Kuntz & Son INC from Hummelstown, PA.

No old business was required to be discussed as this was the first meeting for the association.

The meeting moved to New Business.

Chad Moshier opened new business with general discussion for what members were looking for the purpose of the association. Open discussion amongst members included; local shows, trail rides, promoting the buckskin horse and enjoying events and activities with a fun, laid-back group of people. The survey that was placed on the Facebook group page resulted in strong interest and suggestions from members of the page. Chad presented the requirements required by IBHA to become a charter club for the association. Charter Obligations include; having 10 members, By Laws, Reason for establishment and intent, name of charter, and slate of officers. IBHA requires an annual charter fee of \$100-\$150, which has been waived for 2019. The association will also need to submit 2-3 resumes to IBHA for a delegate to be chosen to attend the annual convention in March.

Julie made a motion to move forward on completing the necessary requirements and paperwork to pursue becoming a charter club required by the IBHA. Motion was seconded by Michele Welch. Voted and approved by all present.

Chad presented the name suggestions from the Facebook Survey. Suggestions for the group name: Keystone, Eastern, Mid-Atlantic, Mason Dixon, Delmarva, and East Coast. Michele made the motion using the East Coast Buckskin Horse Association as the name for the club. Jaime seconded the motion. Discussion by members continued. The name was voted on and approved. The name for the club will be: East Coast Buckskin Horse Association.

Chad discussed bylaws would need to be drafted as a requirement for the association. Chris has a general set of bylaws that he will forward to Chad. Chad will work with Chris on drafting a set of bylaws for circulation and approval by the members of the board.

Discussion next moved to Officers and Board of Directors. The following offices would need to be voted on: Chairman, Vice Chair, Secretary, and Treasurer. The following officers were nominated and voted upon by present members. Chairman: Chad Moshier, Vice Chairman: Michele Welch, Secretary: Julie McCutcheon, Treasurer: Elena Roth. The following accepted nominations and were voted on for a position on the board of directors: Heather Hurley, Linda Pottieger, Bob Sneed, Jamie Timson, Emily Vojtek, Elena Wise, Jen D'Arco, Mark O'Neill, and Wanda Griffie.

Association committees were discussed by the members present. Agreement for having the following committees and members with the option to add more was voted on and approved.

**Fundraising Committee:** Chair: Mark O'Neill. Members: Bob Sneed, Elena Roth, and Chris Welch

The fundraising committee will work on the following items and report back to the association at the next meeting: ideas for fundraisers including; trail rides, paint nights, tack sale, trainer sale, training clinic, and sponsorships. Other items that the committee will discuss is the small games of chance license, Horse Show Tier sponsorship levels.

**Show Committee:** Chair Jaime Timson. Members: Elena Wise, Linda Pottieger, Jen D'Arco, Mark O'Neill, Bob Sneed

The show committee will work on the following items and report back to the association at the next meeting: location for hosting a horse show with a date of August 29, 2020 and possible options to hold buckskin classes at an already established open shows.

**Membership/Promotional Committee:** Chair Julie McCutcheon. Members: Elena Roth, Michele Welch, Chad Moshier, Wanda Griffie

The membership committee will work on the following items and report back to the association at the next meeting: how to outreach for new members, creating a website for association, having a logo created, creating a social media presence, local advertising, events to gather interest for youth members, and an event to invite IBHA queen Vickie Devore to attend. Julie mad a motion for the following annual membership fees for the association: Family \$30, Individual \$20, Youth \$10, and Lifetime \$100. Jamie seconded the motion. Members voted and membership fees were approved.

Chad presented information on moving forward with obtaining a 501 C3 Status and the fees associated. PA registration will be \$125 and Federal fee of \$400 if under a \$10,000 annual revenue or \$750 if over \$10,000 annual revenue. Chris will assist with completing paperwork to obtain 501 C3 Status for the association. The association will use Treasurer, Elena Roth's address as the point of contact.

The meeting concluded with discussion on future meetings and locations. Quarterly meetings are required by IBHA. Chris made a motion to have 1 annual meeting in person and the option for the other 3 meetings to be held via teleconference/online. Included in the motion was to have a teleconference meeting every month for the first 6 months as the association is getting organized. The monthly teleconference meeting for the first 6 months will take place on the first Sunday of every month at Noon. The motion was seconded and voted on for approval. Julie will set up teleconference/online options for each meeting and post information on Facebook page as well as send an email out to members.

The next meeting is scheduled for Sunday, January 5<sup>th</sup> at Noon via teleconference.

Chad made a motion to adjourn the meeting at 3pm. Mark O'Neill seconded the motion. The meeting was adjourned.