

## Meeting Minutes of the East Coast Buckskin Horse Association

Date: Sunday, February 2, 2020

Location: Meeting via Conference Call

The meeting was called to order by Vice Chair, Michele Welch at 12:03pm.

Those present for the conference call meeting: Elena Roth, Wanda Griffie, Jamie Timson, Michele Welch, Chris Welch, Linda Pottieger, Jen D'Arco, Heather Hurley, Bob Sneed, and Julie McCutcheon.

Linda P. made a motion for the approval of the Secretary's Minutes from the previous meeting. Wanda G. seconded the motion. All voted for approval of the minutes from the January 5, 2020 meeting.

Elena Roth updated the board on opening a bank account for the association. Elena has investigated opening an account with Members 1<sup>st</sup> Credit Union. A savings account requires only \$5 to be in the account and there are no extra charges. Julie will be a co-signer on the account so that all checks being issued will require 2 signatures. Elena has already completed the paperwork for obtaining a Tax ID number. In order to obtain an account, a \$125 fee for the state will be required. Elena volunteered to pay for the \$125 fee and be reimbursed by the association. \$100 in cash was paid for membership fees so Elena will front \$25 of her own money and be reimbursed by the association. She will record all transactions for accounting purposes. Bob S made a motion to approve Elena moving forward with opening the bank account and reimbursing her out of pocket expense of \$25. Wanda seconded the motion. All members approved.

Michele opened the meeting to pending old business.

**501 (c) 3 Status:** Elena reported that adding the 501 (c) 3 status later to the account is acceptable with the bank. Once the bank account has been opened and appropriate funds are available, the association will move forward with obtaining 501 (c) 3 Status.

**ECBHA/IBHA Memberships:** Julie M reported that the association currently has 6 paid general members and 6 paid board members. Julie reminded the board members to complete their ECBHA and IBHA memberships as soon as possible.

**IBHA Convention:** Michele opened discussion that it was previously decided due to being a new association and having a low amount of funds that the convention may not be a possibility this year. Bob S advised that he would look into finding a sponsor to cover the fees for attending the convention, except for meal expenses, for one person. Bob S made a motion to finding a sponsor to cover the convention expenses for one member. Heather H seconded the motion. All board members approved. Those members who expressed interest in attending the

convention: Elena R, Michele W, Wanda G, and Julie M. Julie will gather information on the costs for attending the convention and forward to the board to review.

**Axe Throwing Fundraiser:** Julie reported that the location for the Axe Throwing Fundraiser in Harrisburg, PA will be providing a list of dates for the association to choose from that will be most convenient. Dates will be Saturdays and Sundays over the next few months. Once Julie has received the dates, she will forward to the board to choose a date.

**Sponsorship Form:** Michele reported that the Sponsorship form had been sent out to the board and asked for any revisions or corrections. Bob S made a motion to accept the Sponsorship Form. Heather H seconded the motion. All members approved. Julie will post a final copy of the Sponsorship form on the website and will forward to the board.

**Donations:** Michele opened the meeting for discussion on donations. No donations have been collected at this time by any board members. Julie advised that this may be a little easier now that there is a sponsorship form. Once the association is an official IBHA charter and has 501 (c) 3 status, Julie will amend the sponsorship letter.

**Logo:** Michele announced that the logo has been voted on and approved. All members contributed their enthusiasm for a finalized logo. Members thanked Elena R for all her work in getting the logo created and finalized. Julie will add the logo to the website and on social media.

**Riding Rewards Program:** Julie reported that no one has signed up for the program but it is still early. Forms are available on the website for members to download. Wanda G asked if someone that did not have a buckskin could participate in the program. Julie advised that the 2 categories are 1. Those with Buckskins, Duns, and Grulla horses and 2. Those that qualify for the Buckskin Bred Program.

**Horse Shows:** Michele opened discussion to an update for horse shows. Jamie T has investigated hosting horse shows at several locations. The DreamPark in NJ is booked for the 2020 season. Delaware Fair is pretty booked as well and the cost for renting the facility is very high. Howard County Fairgrounds in Maryland may have availability in 2021 during fair week for hosting a horse show. Oak Spring Equestrian in Woodbine MD also approached as being a location for hosting a horse show or other event.

Jamie T. reported that there have been several inquiries from other groups on hosting buckskin classes as part of their already established horse show. Jamie T created a document that could be sent to those interested that relayed the rules from IBHA on hosting a horse show/classes. Information was provided to Delaware Miniature Assoc., Twin Brooks in PA, and the Western New York Quarter Horse Club. Linda P suggested amendment of number 2 in the document that currently states: Completed show approval applications with appropriate fees must be submitted (postmarked) no later than 60 days prior to the first day of the show. Jamie T advised these were rules pulled from the IBHA rulebook and could not be amended.

Jamie suggested for the board to discuss holding off on hosting a horse show for 2020 and focus on 2021 for hosting a horse show. Board members agreed that due to planning time and dates were already filling up that waiting to host a horse show in 2020 would be best option for the association at this time. Show committee members will continue to investigate having buckskin classes added to already established shows for 2020. Bob S suggested Bel Air Show grounds as a possible location for a horse show, he will investigate the location and report back to the board.

With no further old business to discuss, the meeting then moved to committee reports.

**Fundraising Committee Report:** Due to the chair of the committee not being present for the meeting, Julie M reported for the fundraising committee. No other fundraisers have been discussed at this time. Julie M will continue to work on the Axe Throwing Fundraiser.

**Show Committee Report:** Jamie T reported that everything had been covered in Old Business discussion of the horse shows. Please refer to Old Business Section for details.

**Membership Committee Report:** Julie M reported that ECBHA currently has 6 officers/board members and 6 paid general members. Social Media and Website presence is still doing well, and Facebook page members are growing every day. Membership spotlights will be featured on Mondays on the Facebook page to provide support for new members. Each Monday will feature a different paid member of ECBHA. The logo has been completed and approved. Julie reported on attending a tack sale on February 1<sup>st</sup> at Howard County Fairgrounds in MD. She passed out fliers for ECBHA.

With the committee reports being completed, Michele opened discussion to new business.

**Sharing Information for Other Organizations Events/Shows:** Julie M advised that she has received contact from other organizations, not involved with IBHA, asking for their events to be shared to ECBHA members. Julie brought this to the board to be discussed before any events were shared. Discussion amongst members concluded with ECBHA obtaining charter with IBHA first and reading rulebook to be sure there are no rules that discuss sharing events for other organizations.

**Trail Ride Fundraiser:** The suggestion was made for having a trail riding fundraiser. Julie made the motion to have the fundraising committee investigate a trail riding fundraiser and report back to the board. The motion was seconded by Jamie T, and all members approved.

The next meeting will be held on Sunday, March 1 at Noon. A physical location will be determined and shared for all those wishing to meet in person. A conference call option will also be available.

With no other business to discuss, Jamie made a motion to adjourn the meeting at 1240pm. Bob seconded the motion. All members approved. Meeting adjourned.